



# ACCOMMODATIONS SUPERVISOR

## POSITION DESCRIPTION

**Title:** Accommodations Supervisor  
**Reports To:** Accommodations Manager  
**Status:** Summer Seasonal (mid-May to mid-August; specific dates TBD)

### Job Brief

CranHill is looking for an Accommodations Supervisor to assist in leading the Accommodations Staff to provide clean, comfortable, safe, and attractive facilities and grounds for all campers and guests.

### General Responsibilities

As a member of the Summer Ministry Team, Accommodations Staff serve and support the programs and activities of CranHill in a biblical manner, with honesty, integrity, respect, and humility. All Staff are expected to conduct themselves in a Godly manner, seeking to cultivate Christ-like community and nurture spiritual growth, as well as participate and engage in the broader ministry to campers and families, beyond the specific duties of the position, according to the policies and procedures outlined in the Summer Staff Manual.

### Specific Responsibilities

- Assist in the leadership, supervision, training, and coordinating of the Accommodations Staff and department needs, ensuring safety, quality, efficiency, and presentation
- Ensure that ministry standards and expectations are upheld
- Assist with all the duties and responsibilities of the Accommodations Staff
- Maintain the cleanliness of facilities and grounds, including, but not limited to:
  - Sweeping, mopping, vacuuming, dusting, etc.
  - Cleaning and sanitizing bedrooms, restrooms, kitchens, and other areas
  - Collecting and disposing properly of trash and recycling
  - Laundering, sorting, and folding bed linens, cleaning rags, and other items
- Maintain the presentation of facilities and grounds, including, but not limited to:
  - Preparing and arranging facilities to meet guest needs - beds, tables, chairs, and other equipment
  - Maintaining all consumables and replacing when appropriate (toilet paper, hand towels, soap, etc.)
  - Reporting any broken, defective, or damaged issues and/or safety hazards to Accommodations Manager
- Manage lost and found items
- Maintain all accommodations equipment and supplies
- Other duties as assigned

### Qualifications

- Strong, maturing faith in, and relationship with, Jesus Christ as Lord and Savior
- Passion for the mission of CranHill to transform lives into the image of Christ
- Teachable attitude and a willingness to learn
- Preferably 21 years old, but must be at least 18 years old
- Previous experience with leadership and cleaning is preferred
- Ability to walk, sit, climb, kneel, crouch, stoop, and stand for extended periods of time
- Ability to push, pull, lift, and carry items up to 50 pounds

### Special Conditions

This is a residential position. Housing will be provided for the duration of the contract and most meals will be provided while camp is in session. Serving in Camp Ministry is a lifestyle role as we care for campers and guests needs at all times. This requires humble sacrifice and a heart of service.

### Applications

Applicants must complete the online application, which can be found at [www.cranhillranch.com/apply](http://www.cranhillranch.com/apply).